

# PROJECT MANAGEMENT CERTIFICATION COURSES



WHITE BELT	YELLOW BELT	GREEN BELT	BLACK BELT
Understand what a “project” is in the context of a legal environment	Able to articulate clearly to others what a project is in the context of a legal environment	Able to articulate the benefits of using project management to carry out work in a legal environment	Able to articulate HOW to use project management to carry out work in a legal environment
Familiar with basic language and concepts of key PM tools	Knowledgeable in basic language and concepts of key PM tools	Experienced in using key PM tools	Skilled in using key PM tools and can teach others
Familiar with key phases in project management	Familiar with key phases in project management and steps and tools for each phase	Experienced in using PM tools to manage a project, have used most common tools for each phase and know which others are available	Have managed several projects, skilled with a range of project management tools and can teach others
High-level understanding of how project management and process improvement fit together	Clear and detailed understanding of how project management and process improvement fit together	Have executed at least one project in which process improvement and project management tools have been used	Experienced in using both process improvement and project management tools to get the most out of a process